

**True Vine Baptist Church  
Senior Pastor Vacancy Announcement**

**197 West 100 South Kaysville, Utah 84037**

**Opening Date: September 24, 2023**

**Closing Date: Application will be accepted  
until the position is filled.**

**JOB DESCRIPTION & APPLICATION REQUIREMENTS  
FOR THE POSITION OF SENIOR PASTOR**

**Church History/Profile**

True Vine Baptist Church (TVBC) is located in Kaysville, Utah. Just 22 miles from Salt Lake City and 8 miles from Hill Air Force Base. True Vine Baptist Church has been in existence for 45 years and has faithfully served the community. TVBC outreach ministries include: Prison Ministry (Salt Lake City) and the Rocky Mountain Care Center of Clearfield UT. True Vine Baptist Church is affiliated with the Intermountain General Baptist Convention, Incorporated. TVBC is also a member of the National Baptist Convention, USA. True Vine Baptist Church name is derived from John 15:1 (I am the true vine and my Father is the husbandman) and is truly a Church determined to live for Christ.

**Position Summary**

We are seeking an ordained Baptist minister who has thorough knowledge of all Baptist doctrine and beliefs. The pastoral candidate must have a vision to continue the growth of our church, and have a passion for developing a mission that supports the spiritual relationship of the church and our members. The Pastor is responsible for the overall leadership of the day-to-day operations of the church services, ministry activities, and pastoral care of the congregation. Have a spiritual gift appropriate for this position, such as pastorship, leadership, and teaching. A heart to honor God above all and to lead people, especially young adults, into deeper worship and knowledge of him.

**• Duties and Responsibilities**

- The pastor is to lead the church to engage in a fellowship of worship, witness, education ministry, and application.
- The pastor shall preach the Gospel, administer the ordinances, watch over the membership, promote the spiritual interest of the church, organize and develop its strength for the best possible service.

- The pastor is expected to preach; counsel; perform marriage ceremonies, visit the sick; conduct funerals; represent the church at meetings of convention; local state, and national conventions; and be available for the community projects
- The pastor has the responsibility of organizing the work of the church and keeping the organization running smoothly. If the church has a staff, the pastor is required to assemble the personnel and direct the work.
- The pastor is the interpreter of the Word of God and must have a board knowledge of church policy, especially in the areas of discipline and doctrine.
- The pastor shall have a willingness to have a pulpit susceptible to males and females.
- Lead TVBC members in an effective program of evangelism and outreach, missions, and ministry-locally, and nationally.
- Plan, Schedule, and promote the observance of the ordinances of the Lord's Supper and Baptism.
- Plan, schedule, and promote Bible study opportunities, such as revivals to promote spiritual growth.
- **Minimum Requirements**
  - Minimum of 3 years of continuous service as a Senior Pastor or Associate Minister.
  - Proof of a licensed and ordained Baptist minister or the ability to be duly ordained in accordance with the Baptist church.
  - Five years of ministerial experience including leadership. administrative, organizational, and managerial skills
  - The ability to work in a team setting, demonstrating responsiveness to assign task, meet schedules, and being creative and energetic in the development of effective ministries. Demonstrate an ability to work effectively with other.
  - Must be able to articulate a vision for the church that emphasizes spiritual growth and development.
  - Effective leadership ability in developing programs designed to integrate the participation of children, youth, young adults and seniors.

- **Compensation and Work Hours**

- This position salary range \$24,000 to \$26,000.00 per year.
- Two – week paid vacation per year
- A minimum of (20) hours per week in the church and separately available to members for emergencies, to include visiting the sick, funerals, and representing the church in the community.
- Travel assistance to National Baptist Convention USA conferences
- Provide assistance in advance educational ministry classes and training from creditable institutions.

- **How to Apply**

All interested and qualified person must submit a pastoral candidate package to [truevineut@gmail.com](mailto:truevineut@gmail.com) or mail to true Vine Baptist Church Pastoral Committee, Attention Deacon Willie Norton Jr. P.O. Box 143, Clearfield, Utah 84089. Comprising of the following information.

- **All applicants must submit the following to the Pastoral Search Committee:**

- Letter of interest (Cover Letter)
- Current resume that included a summary of relevant ministry, professional, and educational experience
- Copy of ministerial license and certificate of Ordination
- Link to 2 recent sermons within the last six months
- Verification of any degrees from accredited educational institutions
- Three letters of recommendation (2 clergy, 1 professional).

- **Final candidates must consent to:**

- Full background check, includes criminal history, credit check to be conducted by an outside entity for complete confidentiality
- Teach 2 Sunday School Classes, preach 2 Sunday Morning Main Services, Facilitate 2 Mission and Bible Study Classes. In person or Electronical.

***OTHER information/ items may be required throughout the interview process.***

**Please do not call the church regarding the search process, members of the Pastoral Search Committee will reach out to you.**

