



Mount Pisgah Missionary Baptist Church

1599 East Sycamore Street - Post Office Box 297
Kokomo, Indiana 46901-0297

Reverend L. E. Anderson, Jr.

Pastor/Teacher

Church: (765) 452-3891
Church: (765) 452-3898

Family Life Center: (765) 452-8730
Fax Line: (765) 452-2794

Email: mtpisgahbaptist@sbcglobal.net
Website: themountkokomo.org

TITLE| Director of Women's and Family Ministries
POSITION TYPE| Full-Time, Benefits eligible
REPORTS TO| Senior Pastor

POSITION:

Mt. Pisgah Missionary Baptist Church is a well-established predominantly African American multigenerational church that has committed to being a work station in which Jesus Christ transforms lives through discipleship and evangelism with the purpose of allowing the Holy Spirit to mobilize each member for ministry and meaningful missions. This church has an immediate opening for the position of Director of Women's and Family Ministry. This director will be responsible for the engagement of Mt. Pisgah's families and the management of the Women's Ministry program. The Director will strive to build a community of godly women and families who are committed to building up the body of Christ as well as fulfilling our vision of lifting our city and our world by sharing the gospel of Jesus Christ. This candidate will oversee the development and coordination of ministries to women and families in our church.

RESPONSIBILITIES:

- Creates and implements programs that align with the vision of the church, reflect our core values and adheres to the mission.
- Actively researches and connect women and families to external resources outside of what our church provides.
- Manages the administration of the Women's and Family Ministries.
- Prays regularly for the women and families of the church.
- Develops women and family programs for various ages and stages of life.
- Participates in staff meetings, leadership meetings and community meetings; bringing the perspective of women members to Mt. Pisgah's leadership team.
- Provides Christ centered care and counsel to the women and families.
- Submits Pastoral Report to the Senior Pastor for all assigned ministry areas upon the Pastor's request.

QUALIFICATIONS:

- Possesses spiritual maturity and character consistent with biblical requirements for Mt. Pisgah leadership.
- Grounded in Christian Doctrine consistent with Baptist teaching (e.g. The Baptist Faith and Message)
- Establishes or maintains membership at Mt. Pisgah Missionary Baptist Church, Kokomo, IN.
- Relates well to a diverse community.
- Supervises efforts to mentor and disciple women and families of the church, helping them grow spiritually.
- Participates in the life of the church as a faithful member.

EDUCATION AND EXPERIENCE:

- Bachelor's degree preferred but not required. Relevant experience will be considered.

SKILLS AND STRENGTHS:

- Strong professional/personal boundaries.
- Able to establish appropriate boundaries and pursue a healthy balance of family, personal health, and ministry.
- Effective project and people management.
- Proficiency in computer literacy, document creation, social media management, email communication and scheduling.
- Able to build constructive relationships with all kinds of people with warmth, diplomacy and tact.
- Passionate to see people grow in the grace and knowledge of Jesus Christ.
- Innovative problem solver, dedicated to best practices, and energized by relentless pursuit of excellence.
- Possesses strong interpersonal and communication skills.
- Effective planning and follow-through of both short-term and long-term projects, including anticipating and adjusting for challenges.
- Able to build effective teams, to foster strong morale, open dialogue, and sense of belonging,
- Able to delegate tasks appropriately.

STATEMENT OF BELIEFS & CORE VALUES:

- Applicant should agree to Mt. Pisgah Missionary Baptist Church statement of beliefs and be willing to submit to a culture that adheres to the church's core values, available at themountkokomo.org.

TO APPLY:

Please email letter of interest and complete resume, along with 3 references to MPMBC Search Committee at themountresume@gmail.com.

Compensation will be discussed as part of the interview process.

Applications will be accepted until April 15, 2023.

DISCLAIMER:

The information presented indicates the general nature and level of work expected of staff in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.