

Mount Moriah Baptist Church of Spartanburg



JOB DESCRIPTION

Position: Senior Pastor

Position Status: Full Time

Opening Date: 2/9/2022 **Closing Date:** 3/9/2022

Relocation: Expected to Reside in Spartanburg Co.

Qualifications

- Ordained and called by God
- Minimum of five (5) years of experience as a Pastor is required
- Must exemplify love for God and people
- Leadership and administration skills
- Excellent preaching and teaching skills
- Vision for the church
- Ability to work with adults and youth
- Financial skills are preferred
- Proficient operating computers, using email and navigating social media

Educational Expectations

- Master of Divinity (M. Div.) degree or equivalent is required
- Doctor of Ministry degree or equivalent is preferred
- Degrees must be from Nationally Accredited college, university or seminary
- Baptist Ministerial License is required
- Baptist Ministerial Ordination is required

Denominational Affiliation

- Baptist Educational and Missionary Convention of South Carolina
- National Baptist Convention, USA, Inc.

Duties & Responsibilities

- A respect for God and congregation
- Lead the congregation in ministry
- Prepare and deliver spiritual sermons

- Plan and conduct the worship services as God leads
- Lead in the Observance of the Lord's Supper and Baptism
- Lead and supervise the teaching ministry of the church so that the membership is equipped in the Word of God and spiritual growth
- Lead the church in an effective program of witnessing and in caring for persons in the church and community
- Supervise visits to all members, sick, hospitalized, nursing facilities or at home
- Conduct funerals and perform eulogy of all members, except where not requested
- Perform marriage counseling and wedding ceremonies, if requested
- Counsel and visit members and prospects, whenever needed. All counseling is confidential
- Work with deacons, church officers and committees as they perform their assigned responsibilities; train and lead the deacons in ministry
- Serve as moderator of all church conferences and business meetings respectfully and fairly
- Represent the church at association, state and national conventions (church affiliated)
- Establish a regular work schedule
- Oversee and coordinate day-to-day operations of the church
- Perform annual evaluation of staff members and associate ministers
- Serve as chief administrator of the paid church staff; supervise the work of assigned paid staff workers
- Work with the Minister of Music to maintain appropriate worship and praises of God in church service

Submission Guidelines

- All interested and qualified persons must complete a job application (#1) using the link below and submit a candidate package consisting of documents in #2 - #7 below to pastorsearch@mtmoriahbaptist.net
 1. [MMBC Job Application – Click Here](#)
 2. Cover Letter
 3. Resume including Salary History

4. Three (3) Current Letters of References, one from each category: Ministerial Reference, Community Reference, Personal Reference. Letters may not be from individuals related to candidate.

5. Copy of College University Transcript(s)

6. Copy of Ordination Certificate and Licenses

7. Current Photo

- The entire package must be typed and submitted in one complete email to pastorsearch@mtmoriahbaptist.net.
- Only one submission will be accepted.
- Incomplete packages will not be considered.
- No phone calls will be accepted.
- All information submitted will be treated as confidential.
- Additional information may be requested or required.
- Final candidate must consent to a private and confidential reference check, criminal background check, drug test, credit and financial history review.

Salary

- Benefits and salary commensurate with education and experience.