UNION BAPTIST CHURCH MORRISTOWN
89 Spring Street, PO Box 1222
Morristown, New Jersey 07962-1222
Phone: (973) 538-4781 Email: ubcpastorsearch@optimum.net

PASTOR VACANCY ANNOUNCEMENT AND APPLICATION

Union Baptist Church Morristown was organized in 1916 and is prayerfully seeking a Pastor, called by God, who will serve as the spiritual leader of the congregation. **Union Baptist Church Morristown** enjoys a rich history and is recognized among sister Churches in the Morristown Community and beyond. The qualified candidate is accountable to God and the Church to proclaim the Gospel of Jesus Christ, to teach the Holy Bible, God's Word, to provide Christian leadership in all areas of the Church and its ministries, and to engage in good pastoral care of the congregation. The candidate must be able to articulate a vision for the Church that emphasizes spiritual growth, discipleship and Christian Education.

The Pastor's primary responsibilities will be to effectively communicate God's Word, minister to the spiritual needs of the congregation and provide Biblical leadership of the Church. The person ultimately called to serve as the spiritual leader will possess the qualities listed in 1Timothy 3:1-7 and Titus 1:5-9.

Union Baptist Church Morristown is trusting God to fulfill the prophetic promise expressed in Jeremiah 3:15 which states "And I will give you pastors according to mine heart, which shall feed you with knowledge and understanding." The selected individual will possess and use appropriate skills in teaching the Word of God to transform lives and promoting Christian discipleship in order to help facilitate maturational growth of the congregation.

Preference may be given to candidates who currently possess a degree (a Certificate, Bachelor's or Master's Degree, preferably from an accredited Theological institution). Five (5) or more years of pastoring experience at a Church of comparable size is preferred. Candidates must be knowledgeable of the Baptist Doctrine, licensed, and ordained to the Gospel Ministry by creditable religious organizations.

OPENING DATE: June 1, 2021

CLOSING DATE: Upon finding the candidate that God has ordained for us.

UNION BAPTIST CHURCH MORRISTOWN Pastor Application Packet

All interested applicants must submit a complete Application Packet consisting of the information listed below.

1. A cover letter, current resume including a detailed listing of ministerial/pastoral experiences, accomplishments and information about immediate family.
2. CD/DVD of 3 sermons delivered within the past 2 years.
3. Certified copies of higher education diplomas/degrees mailed from the issuing accredited institution
4. Ministerial License(s) and Ordination Certificate with the appropriate seal.
5. Completed and signed Application
6. Current color photo (head shot) (5 x7) and family photo (if applicable).

Any Application Packet received after the closing date will not be considered. Please Note: Missing information may result in disqualification. In describing your experience, please be clear and specific. Final candidates will be asked to provide additional information later in the selection process. All candidates must consent to reference checks and a credit and financial history review (performed through outside professional agencies for confidentiality).

All information submitted is treated and handled as "Confidential". Should you have any questions or need additional information about this process, please email your request to the Pastor Search Committee at: ubcpastorsearch@optonline.net. (Include "Pastor Search" in the subject line of all email correspondence.)

Mail Application Packet (recommended Certified, Return Receipt Requested) to:

UNION BAPTIST CHURCH MORRISTOWN

• ATTN: Pastor Search Committee
Dr. Anita C. Barber, Chair
PO Box 1222
Morristown, New Jersey 07962

(NO TELEPHONE CALLS, PLEASE)

UNION BAPTIST CHURCH MORRISTOWN

PREFERRED PASTOR QUALIFICATIONS

* A minimum of 5 years of pastoral experience as Baptist Pastor.
* Meet qualifications set forth in 1 Timothy 3:1-7 and Titus 1:5-9.
* Proof of license as a Baptist minister and duly ordained (if applicable) in accordance with the Baptist Church.
* Ability to articulate a vision for the church that emphasizes spiritual growth and Christian Education, and connection with younger members (Millennials) of the church.
* Ability to plan and conduct relevant, spirit-filled worship services with a welcoming spirit.
* Effective leader with managerial and administrative abilities (Pastoral and/or appropriate experience).
* Is committed to church growth and membership retention.
* Is committed to further religious training and education.
* Full-Time (preferred) with set office hours.
* Willingness to attend, support and encourage members to attend local, state, and national Baptist Association meetings, and district and state conventions for religious education and ideas to enhance the Church's ministries, as well as establish other ministries.
* Demonstrated record of community and mission involvement.
* Knowledge of the Baptist Doctrine and Beliefs, with ability to effectively communicate in teaching sound doctrine and preaching from the Holy Bible.
* Proficient written and oral communication skills.
* Ability to maintain a controlled demeanor and an objective perspective in difficult and/or potential conflict situations
* Demonstration of a loving, caring and welcoming spirit.
* Experience and proven history of biblically-based counseling (family, marital, substance, abuse, etc.)
* Willing to give tithes and offerings.
* Leads by example.

Union Baptist Church

89 Spring Street P.O. Box 1222
Morristown, New Jersey 07962-1222
(973) 538-4781 Fax (973) 538-5703
E-mail - ubcpastorseach@optonline.net

PASTOR APPLICATION FORM

PERSONAL INFORMATION DATE _____

Name _____
Last First Middle

Present address _____
Street City State Zip

How long _____ Birth Date _____

Telephone: Home (___) _____ Business (_____) _____ Cell (_____) _____

Email address: _____ Personal website address (if available): _____

If hired, can you present proof of your legal right to live and work in this country? No • Yes • N/A •

Marital Status: • Married • Separated • Divorced • Widowed • Single Anniversary: _____

If Married, Name of Spouse: Last (Maiden): _____ First _____ Middle _____

Names and Ages of Children:		

Please list any specialized training and major interests of your spouse

_____

_____

_____

ORDINATION AND CURRENT CHURCH

1. Are you licensed? Yes_____ No_____ If so, when were you licensed? _____
2. Where were you licensed? _____
3. Who licensed you? _____
4. Are you ordained? Yes_____ No_____ If so, when were you ordained? _____
5. Where were you ordained? _____
6. Who ordained you? _____
7. Denomination _____ Have you been baptized by immersion? Yes _____ No _____
8. Church Home (where you hold membership)
    a. Church: _____
    b. Pastor: _____
    c. Address: _____
    d. City/State/Zip: _____
    e. Phone: _____ Fax: _____
    f. Email: _____ Website: _____

EDUCATIONAL BACKGROUND				
TYPE OF SCHOOL	**NAME OF SCHOOL**	**LOCATION (Complete mailing address)**	**NO. OF YEARS COMPLETED**	**MAJOR & DEGREE**
College/University				
Vocational or Technical School				
Graduate School				
Other				

Additional Academic Experience (post-secondary)
Please list courses attempted and whether or not completed; P/T or F/T; dates; institutions and awards received.

_____

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Please briefly describe your general background: summarize your ministry strengths and weaknesses; ministry preferences and vision; and your special interests in ministry. (Attach a separate sheet if necessary.)

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[*If you answer "Yes" to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.*]

Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? No • Yes •

Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? No • Yes •

HAVE YOU EVER FILED FOR BANKRUPTCY IN THE LAST TEN YEARS? No • Yes •

If yes, please state the nature and circumstances of the bankruptcy:

WORK EXPERIENCE

Work Experience Please list your work and/or ministry experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer:	Name of last supervisor:	
Address: Phone #:	**Employment dates**	
	From:	To:
Your last job title:	Full Time _____ Part Time _____	
Reason for leaving (be specific): _____ May we contact this employer for a reference? No • Yes •		
Name of employer:	Name of last supervisor:	
Address: Phone #:	**Employment dates**	
	From:	To:
Your last job title:	Full Time _____ Part Time _____	
Reason for leaving (be specific): _____ May we contact this employer for a reference? No • Yes •		
Name of employer:	Name of last supervisor:	
Address: Phone #:	**Employment dates**	
	From:	To:
Your last job title:	Full Time _____ Part Time _____	
Reason for leaving (be specific): _____ May we contact this employer for a reference? No • Yes •		

What experience have you had in a multi-cultural community? What evidence is there that you are able to operate cross-culturally and be at home in a multi-cultural community?

_____

_____

_____

Please list your hobbies and special interests: _____

_____

_____

_____

Do you have any other vocational or job skills? _____

_____

_____

PERSONAL EVALUATION AND DOCTRINAL INFORMATION

What do you perceive your primary task and role to be as a Pastor? Please explain in detail:

_____

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_____

Give a brief summary of your call leading to the ministry: _____

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DOCTRINAL INFORMATION

With '1' being the most important, please number each item according to your philosophy of ministry:

_____ Preaching	_____ Teaching
_____ Counseling	_____ Dealing with Interpersonal Differences
_____ Administration/Leadership	_____ Discipleship
_____ Evangelism	_____ Building Relationships
_____ Visitation	_____ Motivating and Inspiring Others

Briefly, please provide your philosophy of ministry. Include your convictions regarding:

The role of Church Leaders: _____

_____

_____

_____

_____

Discipleship: _____

_____

_____

_____

_____

Evangelism: _____

_____

_____

_____

_____

Church Polity: _____

_____

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_____

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_____

Any other areas of ministry you believe are important: _____

_____

_____

_____

_____

_____

What do you believe will keep members committed to church services and ministries? _____

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_____

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_____

As the new Pastor, what areas do you believe you should focus your initial efforts? _____

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In your opinion, what are the most critical skills and experiences you possess? _____

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How would you engage the younger generations in the life and ministries of the church? _____

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_____

LEADERSHIP ROLES

Leadership of a church involves several roles. Consider the following list (Note up to five.)

CHURCH LEADERSHIP RESPONSIBILITIES:

- ☐ General Pastoral Care
- ☐ Oversight and coordination of day-to-day operations of the church .
- ☐ Preaching
- ☐ Management and Administration.
- ☐ Youth Ministry.
- ☐ Training, Counseling, Teaching and Mentoring.
- ☐ Outreach to the wider community.
- ☐ Support and oversight of staff and volunteers (leaders and coordinators of various activities)
- ☐ Collaborative decision making in boards or committees.
- ☐ Personal professional development.
- ☐ Networking, facilitating partnerships, promoting unity.

In which of these are you strongest? Explain -

_____

_____

_____

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_____

_____

What evidence is there to confirm that you have strengths in these?

_____

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_____

_____

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_____

Which areas do you see as a challenge? Explain -

_____

_____

_____

_____

PROFESSIONAL REFERENCES

Give two references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first

Name/Complete Address	Phone	Position

Give one reference who is qualified to speak of your professional training and experience. List your current or most recent supervisor first**.**

Name/Complete Address	Phone	Position

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ Initials	I certify that all the information in this application is accurate and complete to the best of my knowledge and I have not knowingly withheld any information that might adversely affect my chances for employment. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.
_____ Initials	I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Union Baptist Church Morristown creates an actual or implied contract of employment.

_____ I authorize the release of credit and financial history reports to Union Baptist Church Morristown. I authorize the schools, my former employers and people named in this application to release to Union Baptist Church Morristown any information requested to verify the information, including my education, character and employment history.

_____I further understand that if I am a finalist, I must submit to a pre-employment drug screen.

Applicant's Signature: _____

Applicant's Printed Name: _____ Date: _____

MAIL APPLICATION PACKET TO:

Union Baptist Church Morristown
ATTN: Pastor Search Committee
C/o Dr. Anita C. Barber – Chair
P.O. Box 1222
Morristown, NJ 07962-1222