

Shiloh Baptist Church

Director of Music	
Desired Experience	At least 5 years of experience in the music ministry
	<ul style="list-style-type: none"> • Attested musical skills and competence • Teach parts • Dependable, responsible, and self-motivated
Salary	Starting at 32,000 to 34,000 will be based on skill and experience
Details	
	The ability and skill to demonstrate effective leadership in contemporary and traditional worship.
	The Director of Music must understand the worship flow during church service.
	A true relationship with Christ, that leads you daily in your life and ministry
	A passion for your position and desire to work through obstacles that occurs in your position.
	A person that has the abilities\skills\to have adaptability in various situations, that occur within your ministry and the church.
	An ability to organize and build a fluid structure for the Music Ministry and the church.
	The ability and skill to be an administrator and leader in the Music Ministry. In the areas of cultivating a spiritual base, biblical structure and developing talents in singing, musicians, and teaching music.
	The ability to be team oriented in different environments within the ministry and the church.
	A successful candidate can communicate, ministry plans and how to move the ministry forward.
	Clear and concise Communication is a key process, that needs to be cultivated and planted in developing your leadership abilities. That communication includes but not limited to the Senior Pastor and Staff
Duties & Responsibilities	
	To coordinate all schedules and rehearsals that involves the Music Ministry <ul style="list-style-type: none"> • Children Choir • Youth Choir • Mass Choir • Praise Team

Shiloh Baptist Church

	<ul style="list-style-type: none"> • Dance Ministry
	Select and plan music for Sunday and midweek service
	Lead regular rehearsals for all Choirs and musicians
	Recruit and train singers and musicians annually and develop strategies to maintain a strong music ministry
	<p>Lead the music and worship programs for events that church, and the Senior Pastor has annually.</p> <p>Note: Not limited to the following list below</p> <ul style="list-style-type: none"> • Church Anniversary • Pastor Anniversary • Men's and Women's Day • Christmas Program • Easter Program • Revival • Special Program • Funerals • Prayer meeting/ Bible Study: weekly
Benefits	
	Vacation and Sick Days based on contractual agreement
	Flexible Schedule:
	Professional development assistances: required for a two year or higher in a contractual agreement
	Life Insurance based on contractual agreement
	Health Insurance based on contractual agreement
Schedule	Flexible Schedule: Tuesday, Wednesday, and Thursday
	Required hours during the week: 8 to 10 hours includes Sunday Morning Service, Wednesday evening Bible Study and Pray Service
Outside Employment(s)	
	Outside Employment is subject to approval by Personnel Committee and Administration.
	<p>If the Director of Music wants to pursue outside employment, will have to inform the Personnel Committee and Senior Pastor prior to seeking position.</p> <p>*Criteria: make this requested position will not interfere or conflict with your position as the Director of Music.</p>
	<p>Required Prior to seeking outside employment.</p> <ul style="list-style-type: none"> • Send a detailed email to the Personnel Committee and Senior Pastor

Shiloh Baptist Church

	<p>Personnel Committee will schedule a meeting</p> <ul style="list-style-type: none">• A letter will be submitted to the following Ministries and Administration, based on denial or approval for the request.• An addendum will be added to the existing contract and resubmitted to the following parties below, including the Director of Music.• Senior Pastor, Chair of Trustee and Deacon Ministry, Treasure and Financial Secretary
--	--

Please send all resumes to: admin@shilohe.org

Following items: Need to be attached

1. Cover Letter
2. Resume
3. Please only send three Reference Letters or references
4. We will contact you via email for a phone interview
5. Following the phone interview, we will send you a letter to inform you about a zoom interview.