



**SECOND BAPTIST CHURCH
2801 VIRGINIA AVENUE
EVERETT, WA 98201**

Opening Date: August 1, 2020

Closing Date: November 20, 2020

Second Baptist Church of Everett, WA seeks an experienced, ordained pastor to serve as the church's full-time senior pastor. The candidate must have the qualifications of a pastor as found in 1 Timothy 3.

ESSENTIAL DUTIES

The primary role of the Senior Pastor is to introduce people to Christ, disciple them in spiritual growth, train them in serving Christ with their life, equip them to tell others about Jesus, and grow followers through a personal and purposeful ministry.

JOB DESCRIPTION

And He Himself gave some to be apostles, and some prophets, some evangelists, and some pastors and teachers, for equipping the saints for the work of ministry, for the edifying of the body of Christ (Ephesians 4:11,12).

The office of pastor originates in a divine calling and therefore should be determined and governed by scriptural guidelines.

Duties of the Pastor:

The pastor is the primary administrator of the church (I Peter 5:2). The apostle Peter charged pastors with the oversight of the Lord's church, as a loving shepherd would watch over and lead his sheep.

Principle Preacher of the Word of God:

When it comes to public worship, the pastor is expected to be the principle preacher, discharging his duties in love, faithfulness, and without fear. The pastor must not be partial, knowing that God holds him personally responsible for the welfare of the flock, see Hebrews 13:17.

Chief Administer of Church Ordinances:

The ordinances of the Baptist Church are The Lord's Supper and water Baptism. These ordinances are administered and or overseen expressly by the Senior pastor, assisted by the deacons.

Pastoral Care:

From the time the first century apostles realized that 12 were too few to meet the needs of a congregation of hundreds the church has constantly advanced when it comes to meeting the needs of its people. At Second Baptist Church we have adopted the Deacon Family Ministry Plan, which enables our deacons to share the burden of leadership and pastoral care; partnering with the pastor in caring for the flock and assisting during funerals, weddings, and counseling.

The Pastor Chairs All Official Church Business Meetings:

He is succeeded by the chairman of deacons in his absence or upon his request. The pastor is an ex-officio member of all boards, ministries, and departments of the church. He gives directions to the church business administrator and secretary who report directly to him.

The Pastor Equips the Saints for Ministry:

Ephesians 4:11,12 clearly names the pastor as one who oversees the ministry of equipping the saints which has a two-fold purpose. 1. Equipping the saints requires more than driving home biblical facts, it also requires helping saints discover their spiritual gifts, giving them ministry opportunities to develop those gifts and in process build up the body of Christ. 2. The equipping process also includes identifying potential leaders, conducting spiritual gift seminars to help them identify their specific gifts, and then holding leadership training. We build up the body when we have on-going training to raise up leaders, preparing them to share the burden of leadership.

The Pastor Chairs All Church Staff Meetings:

The church staff is made up of all officers, chairpersons, and appointed ministry heads or affiliates. The church can be no better than its leadership. Staff meetings are important because they promote unity in the body, they inform the body what is going on and what is needed in every department. It is a forum for presenting body problems to the body to give the body an opportunity to minister to itself, as each part weighs in with ideas and suggestions to solve the pressing issues. The staff meetings are a forum where the pastor occasionally conducts mini-seminars on subjects of interest and those that are needed to keep our staff current on issues that are beneficial to SBC.

The Pastor Attends Deacon and Trustee Meetings

The Pastor attends Deacon and Trustee meetings and calls those meetings in coordination with the chairperson when deemed necessary.

The Pastor is Responsible for Outlining Long and Short-term Goals:

This may be done as a joint exercise in staff meeting, or during prayer and meditation in his private closet. The pastor is expected to establish and keep regular office hours. He is also responsible for representing the church at any annual denominational meetings, such as the North Pacific Baptist Convention.

Pastor's Professional Growth

The pastor is expected to stay on the cutting edge of ministry through continued education and by attending current and relevant pastoral and leadership development

Professional Qualifications:

- Professional ministry experience as a pastor, assistant pastor or associate minister.
- College graduate with a bachelor's degree preferred.
- Six to ten years of ministry experience preferred.
- Required seminary degree or enrolled in a seminary training program.
- Ordained and Licensed Baptist Minister.

Primary Functions:

- Plan and conduct worship services, develop sermons, plan with music leadership and leads in the observance of the ordinances.
- Leads the congregation in effective programs to fulfill the Great Commission with vision, purpose and priority.
- Leads and demonstrates effective ways to witness and win the lost to salvation through Jesus Christ.

- Visits and ministers to members and prospective members in homes, nursing facilities, hospitals, and correctional institutions.
- Conducts counseling sessions, performs wedding ceremonies, and conducts funeral services.
- Works with Church Corporate Officers, Deacons and other key leadership to carry out the mission and purpose of the church.
- Act as the moderator in church business meetings.
- Cooperates with associational, state and national denominational bodies in matters of mutual interest and concerns.
- Serves as Overseer/Administrator of paid church staff, supervising and evaluating the tasks assigned to each.
- Serves to recommend and advise committees and teams as an ex-officio member.

Salary and Benefits:

- The salary and benefits will be negotiated at the time of offer and shall be commensurate with qualifications and experience.

Please submit required documents:

1. Application
2. Current resume that includes a summary of relevant ministry and professional educational experience.
3. Copies of ministerial license and ordination certificates.
4. Copies of degree(s) including any educational training and/or classes completed.
5. CD, DVD or link of sermon (preached within past 12 months).

If selected, you will be required to submit information for a background check – both criminal history and an investigative consumer report - you will be contacted for further information.

The church office will accept calls for requests of applications only (Tuesday through Thursday, from 11:00 a.m. to 1:30 p.m. PST) and it will be sent to you by the method you indicate (email or postal service).

If package is not complete with all required documentation, application will not be accepted for review, and the documents will be destroyed.

All personal information will be protected.

Other considerations:

- We affirm the Baptist faith.

How to Apply:

**Please mail all information via United States Postal Services to:
 Second Baptist Church
 Attn: Pulpit Committee Chairman
 2801 Virginia Avenue
 Everett, WA 98201
 (425) 259-6545**