

NATIONAL BAPTIST CONVENTION, USA, INC.
Reverend Dr. Julius R. Scruggs, President



Prison Ministry and Criminal Justice Commission

Reverend Anthony Kelley, Founder and Chairman

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PMJC
CHAIRMAN'S
Progress Report

January 19, 2010

Mid-Winter Board Meeting,
Baptist World Center, Nashville, Tennessee

National Baptist Convention USA, Inc.
Prison Ministry and Criminal Justice Commission
Convention Meeting/Memphis, TN
September 8, 2009

Minutes

Meeting was called to order at 4:00 PM. CST.

Song: Rev. Rosa Kelly

Scripture: Sister Georgia Tolbert

Prayer: Rev. Calvin Jones, Jr.

The meeting was turned over to Executive Secretary Dr. Grady Scott who asked for introductions of those present. He then opened the floor to ask what their current involvement with prison ministry is, and why they wanted to be a part of the Prison Ministry Criminal Justice Commission. He also asked if they were doing prison ministry work in their local churches.

The meeting started with 19 attendee's from various parts of the United States. The need for a training program for prison ministry was the biggest request from those in attendance. Traci Hockett, administrative assistant to Dr. Scott, did the reading of the June 23, 2009 minutes. The meeting was then turned over to Chairman Dr. Anthony Kelley at 5:15 pm. Minutes were read and approved. There was a time difference, Eastern Standard Time, which is why there were two different times recorded for the meeting, four and five o'clock pm. The meeting was originally scheduled for 5:00 pm CST. Commissioner fees were collected for those who had not paid their fee for the year and also any donations that wanted to be given. Dr. Kelley stated that due to the lateness in the year that commission fees paid today would be for 2010. Commissioners fees paid totaled \$550.00 and donations totaled \$346.00 for a grand total of \$896.00 collected.

It was moved by Commissioner Lee Boone, and second by Commissioner Reverend Grady Davis that the minutes be accepted with the noted corrections.

Dr. Kelley then shared the vision and the responsibility of a commissioner. He also shared information on Project Village and what's to come in the up coming year.

Dr. Kelley explained that the ship is still sailing even though a new captain is in charge. He then thanked all those who have been involved with the prison ministry for the past 15 years, Sister Millie Morris, Reverend Burton Barr, Reverend Calvin Jones, Deacon Lee Boone, and others who were not present at the meeting. It was then motioned and second that Dr. Kelley's report be accepted.

The meeting was turned back over to Executive Secretary Dr. Grady Scott. A request for a permanent recording secretary was made due to Evangelist Dr. Sonia Williams is not always available to cover this responsibility. A request was then made for ways and means of raising money for the prison ministry. A suggestion was made that seven commissioners give \$100.00 cash to raise money for a booth to pass out information and collect donations during the annual session. Commissioner Blondine Hughes made a motion that we have a show of hands of those commissioners willing to donate \$100.00. Dr. Grady Scott, Dr. Jonathan Whitfield,

Freddie Castle, Dr. Daniel Brown, Dr. Rosa Kelly, Commissioner Blondine Hughes, Dr. Anthony Kelley, Dr. Michael Smith, a total of nine that will give \$100.

It was suggested that Dr. Scruggs be contacted about a "Prison Ministry Day." Another suggestion was then put on the table to do a luncheon off site at a local church. If this is allowed by the newly elected convention officers, Commissioner Millie Morris will be the point of contact. Dr. Kelley then appointed Dr. Daniel Brown, Reverend Calvin Jones, Commissioner Georgia Tolbert, and Executive Secretary Dr. Grady Scott work with him on the Budget Committee.

There was then a show of hands of those who were going to the Memphis County Jail that night. Thanks were then given to Commissioner Grady Davis for securing all arrangements for the 2 nights we visited the jail.

It was motioned and second at 6:35pm that the meeting be adjourned. Dr. David Brown rendered the closing prayer. Commissioner Lee Boone did his best as the acting recording secretary.

Financial Report:

Commissioner Lee Boone	\$100	2010 Dues
Commissioner Alonzo Harper	\$300	2010 Dues/Donation
Commissioner Millie Morris	\$50	2010 Dues
Chairman Dr. Anthony Kelley	\$100	2010 Dues
Commissioner Burton Barr	\$100	2010 Dues
Commissioner Michael Smith	\$100	2010 Dues
Tracy Jenkins	\$50	Donation
Cheryl Powers-Williams	\$25	Donation
Charles Whitmore	\$25	Donation
Minister James Davis	\$20	Donation
Freddie Castle	\$20	Donation
Unknown	\$5	Donation
Terrance Wallace	\$1	Donation
Total	\$550	Commissioner Dues
	<u>\$346</u>	Donations
Grand Total	\$896.00	

Minutes prepared by:

**Deacon Lee Boone, Commissioner-PMCJC
Acting Recording Secretary**

National Baptist Convention, USA, Inc.
Prison Ministry and Criminal Justice Commission
Project Village: Mentoring Children of Incarcerated Parents - South Louisiana

Project Village Progress Report
Baton Rouge, Louisiana

Goals: Recruit Mentors and Caregivers to develop a trusting relationship between the two in establishing a mentoring program for children of incarcerated parents. Progress is measured through improved school performance of attendance, achievement, participation, conduct, reduction in gang activity, delinquency or criminal activity.

In October of 2008 Project Village was introduced to Louisiana clergy and community partners. A coordinating committee was formed to frame the area of Louisiana considered south Louisiana. The committee strategized for the first three months, recruiting, planning the activities necessary to successfully implement the Mentoring program.

Mentors, Caregivers and Partners came together on Feb. 26, 2009 and April 16, 2009. A total of 36 mentors were trained and screened.

Through our recruitment efforts from caregivers we have matched eight mentees/mentors through milestone I and approaching milestone II.

There are 4 matches awaiting milestone I approval.

There are 7 others in the system awaiting voucher number/welcome packages.

The mentors and mentees are reporting satisfaction in their efforts. We have had one mass meeting of the Mentors, Caregivers and Mentees (successful and rewarding). Information reported by area supervisor has pictures and video available.

Information on monthly progress is kept on file, documented on mentor report forms and NAFJ Mentor Info Template.

Planning for 2010 started in October 2009. The Coordinating committee implemented a strategic plan for recruiting Mentors, Caregivers, and Partners. Letters and forms of communication were sent to those agencies that could furnish support in our efforts.

See the attached documents as to our proposed implementation dated and strategies. .

Richard Craven
NBC Project Village Area Coordinator-South Louisiana

Reverend Dr. Louis Clark, Chair
NBC Project Village South Louisiana Coordinating Committee

Reverend Dr. Anthony Kelley
NBC Project Village National Program Manager

**NBC PROJECT VILLAGE
MENTORING CHILDREN OF INCARCERATED PARENTS - 2009-2010**

MENTEE RECRUITMENT STRATEGY

(Greater Baton Rouge, Greater New Orleans, Greater Saint Louis, and Greater Kansas City)

TARGET ORGANIZATIONAL PARTNERS-(GBR)

- I. FOSTER CARE------(Social Worker) Diane Swayzer Smith
- II. PRISONS (DCI, EHCC)-----Rev. Anthony Kelley, Richard Craven, Everett Johnson
- III. JUVENILE JUSTICE/ WORKFORCE INVESTMENT BOARD-----Rev. Anthony Kelley
- IV. JOB CORPS CENTER-----Rev. Anthony Kelley
- V. PUBLIC SCHOOLS-----Richard Craven
- VI. SOCIAL WORK ORGANIZATIONS------(Social Worker) Evelyn Robinson

TIMELINE FOR RECRUITMENT

- I. 30 to 60 Days----October 15, through December 4, 2009

MENTOR RECRUITMENT STRATEGY

(Greater Baton Rouge, Greater New Orleans, Greater Saint Louis, and Greater Kansas City)

TARGET ORGANIZATIONAL PARTNERS-(GBR)

- I. SORORITIES-----Evelyn Robinson
- II. FRATERNITIES-----Richard Craven/Albert Chapman, Jr.
- III. CHURCHES-----Rev. Kelley
- IV. OTHER-----

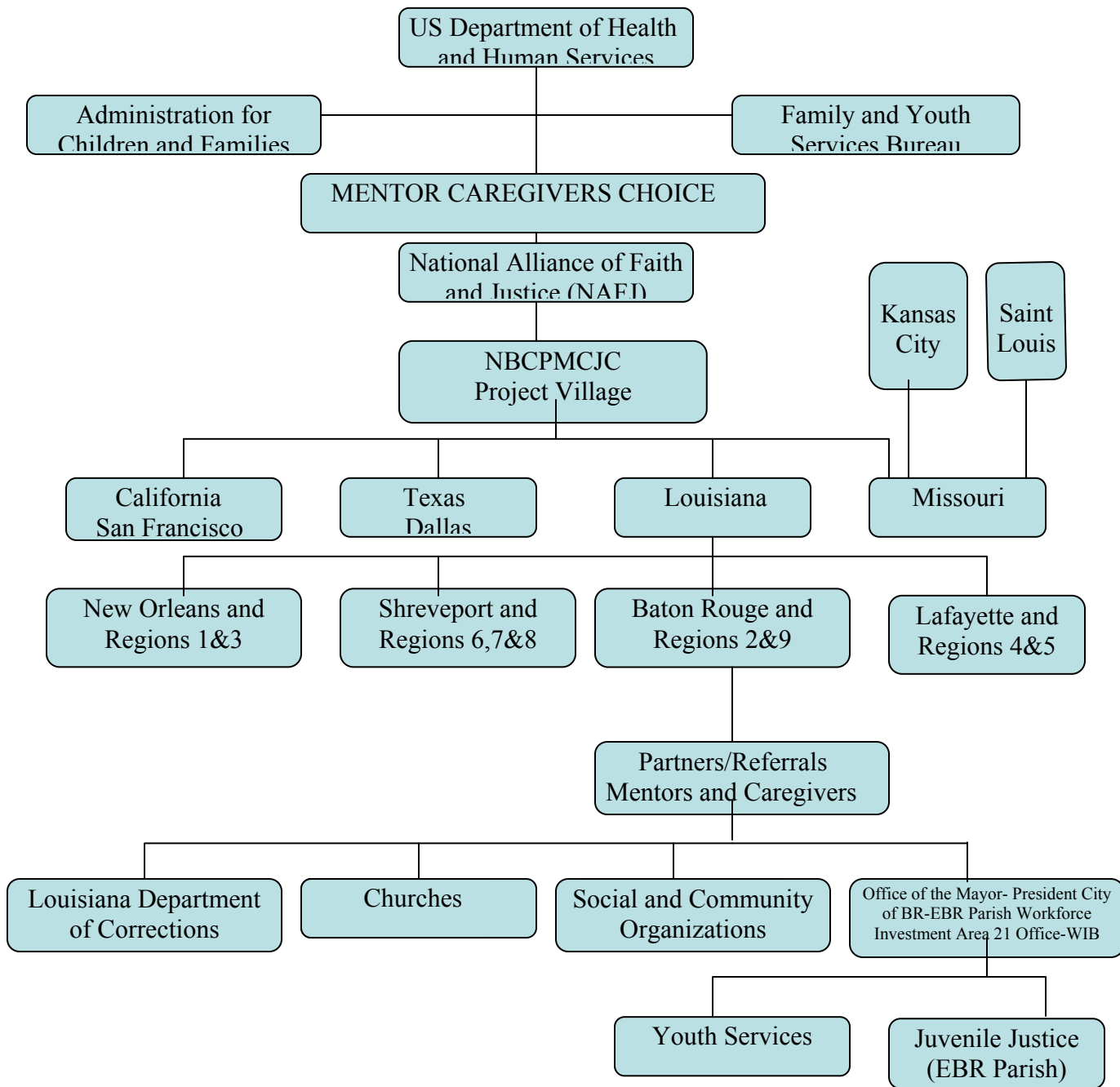
TIMELINE FOR RECRUITMENT

- I. 30 Days----January 1, through January 31, 2010 (Month of Service)

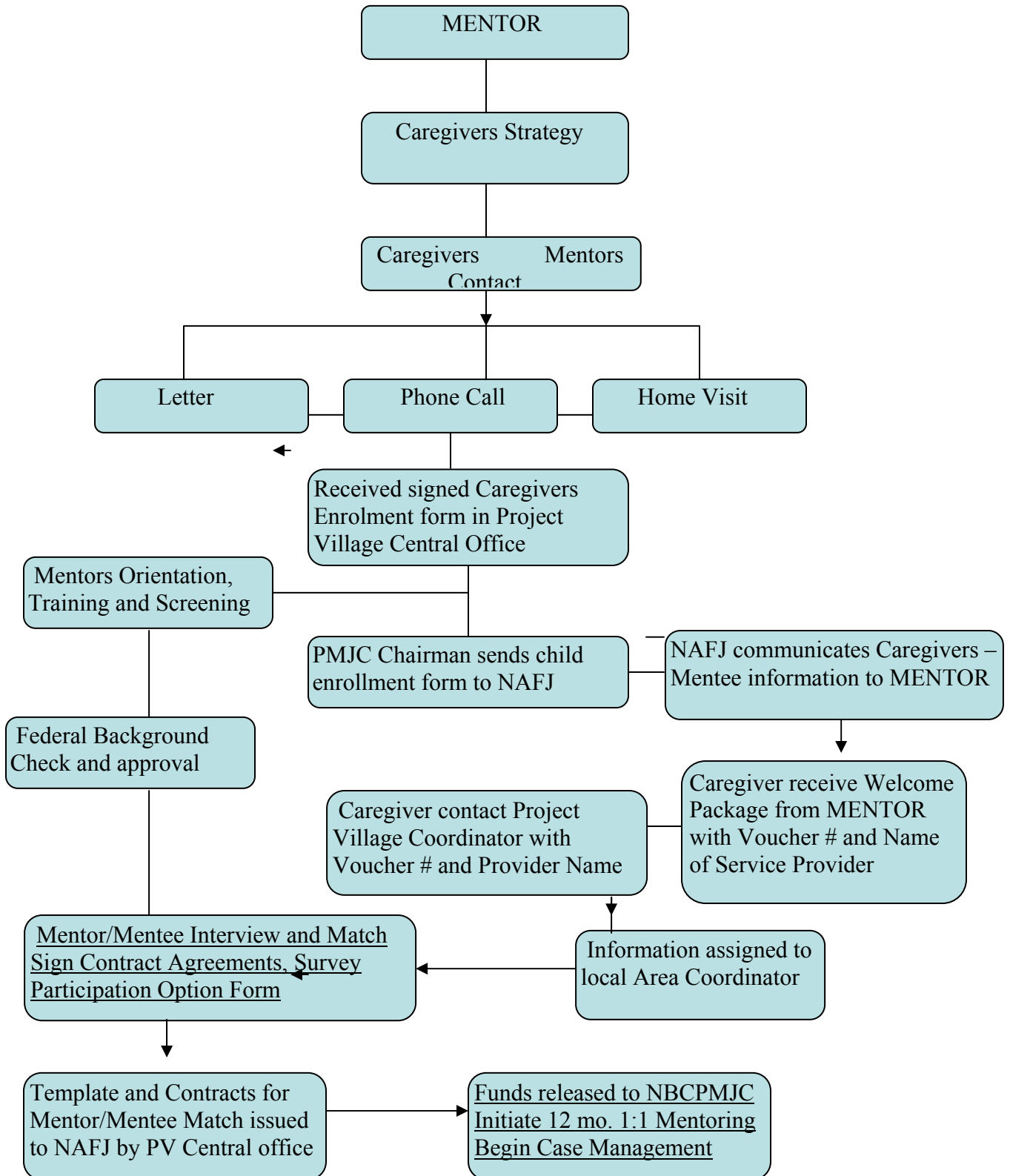
TIMELINE FOR ORIENTATION, TRAINING, SCREENING AND MATCHING

- I. 30 to 60 Days----February 1, through March 31, 2010

**National Baptist Convention, USA, Inc.
 Prison Ministry and Criminal Justice Commission
 Mentoring Children of Incarcerated Parents Program Organizational Structure**



National Baptist Convention, USA, Inc.
Prison Ministry and Criminal Justice Commission
Mentoring Children of Incarcerated Parents Program Implementation Strategy



National Baptist Convention USA
Prison Ministry and Criminal Justice Commission
Project Village: Mentoring Program for children of Incarcerated Parents
Missionary Baptist State Convention, Reverend Jimmy L. Brown, President
Progress Report: October 2008 through January 2010

Goals Include:

Improved School performance in attendance; Achievement; Companionship Sounding Board; Participation and Conduct; Reduction or no participation in gangs; Reduction in delinquency; criminal activity

With the help of members of the Coordinating Committee in October 2008 in St. Louis Missouri, we began our recruitment for mentees and mentors through churches and community organizations, including the Angel Tree Ministry. In February 2008, the first major waive of training and orientation was held for Caregivers, Parents, Mentors, Mentees, and members of the Coordinating Committee. Those agreeing to become caring volunteers agreed to become certified through the application process and FBI certification. Although we endured a few hardships, the program was launched in May 2008. We currently have 27 matched mentees and mentors for the 2008-09 program years. Most of the mentors are providing one-on-one mentoring with the mentees and are attending the Ready4Life Group Mentoring Sessions. Although, St. Louis, Missouri was unable to recruit the number of matched mentors we set out to recruit, the program has been a success. The parents are excited to have mentors for their children and the opportunity to receive needed resources; including Christmas gifts.

Sigma Gamma Rho Sorority, Inc., Eta Mu Sigma Chapter, an International Collegiate Organization with a focus on providing community and public service partnered with us to conduct all Ready4Life Group Mentoring Sessions for the 2008-09 program years.

Thus far, the following sessions have been provided:

Self Esteem Building; Conflict Resolution; Literacy; Career and Professional guidance; Self Image; Companionship and Sound Board; Communication Skills; Goals and Affirmations

Based on monthly reports submitted by the Mentors providing four (4) hours per month of one-on-one mentoring, and the Ready4Life Sessions, **goals are being met.** Listed below are positive statements pulled from the mentor reports: *Mentees are expressing themselves more; enjoying sessions; excited about program; attitudes are improves, discussing goals of finishing high school; enjoys hanging out with mentor; more receptive and respectful; wants to do well in school, grades are better and attending regularly; more independent and understanding; motivated to be involved with Girl Scouts per Deputy Juvenile Officer; overcoming fear; enjoy interaction; happy, smiling and more energetic.*

For the 2009-2010 program years, recruitment has begun through churches and community organizations. The YWCA Racial Justice Program is partnering this program year. Currently, we have communicated with St. Louis City Children's Division and Contractors who have requested applications; other community organization representative has agreed to volunteer and mentor. The plan is to have another major training and orientation in late February 2010. According to the new NBC project Village procedure, those mentors not certified will be matched with new mentees and all application packets will be submitted to the National Chairman of the National Baptist Convention Criminal Justice Commission and Prison Ministry for processing. As of today, we have mailed eight applications and are waiting for a concerned parent to receive and submit her vouchers for two children.

Linda Mackey, NBC Project Village Director-St. Louis,
Missionary Baptist State Convention of Missouri

***“Remember those who are in prison, as though in prison with them”.* Hebrews 13:3**

National Baptist Convention USA
Prison Ministry and Criminal Justice Commission
Project Village: Mentoring Program for children of Incarcerated Parents
Missionary Baptist State Convention, Reverend Jimmy L. Brown, President
Progress Report: October 2008 through January 2010

Goals Include:

Improved School performance in attendance; Achievement; Companionship Sounding Board; Participation and Conduct; Reduction or no participation in gangs; Reduction in delinquency; criminal activity

Project Village Progress Report
Kansas City, Missouri

The Kansas City, Missouri Project Village team is working hard to get the Project Village Mentoring Program started. We currently have fifteen mentors and fifteen children (mentees); we are working to recruit more.

Our next meeting is scheduled as followed:

Date: Saturday Jan. 30th
Time: 10:00am - 11:30am
Location: Rockhurst University's Community Center
Address: 5401 Troost - Kansas City, MO.

At this meeting we plan to meet with the caregivers and match the mentors with the mentees. Following the meeting we will forward all necessary information to Rev. Kelley.

Millie G. Morris,
PMCJC Commissioner and NBC Project Village Director-Kansas City,
Missionary Baptist State Convention of Missouri



“Remember those who are in prison, as though in prison with them”. Hebrews 13:3

NBCUSA, INC. PRISON MINISTRY and CRIMINAL JUSTICE COMMISSION

Dr. Anthony Kelley, PMCJC Founder and Chairman

Dr. D. Grady Scott, Executive Secretary

Financial Statement

January 1, 2009 - December 31, 2009

Balance Brought Forward	<u><u>\$92.89</u></u>
INCOME:	
PMCJC Luncheon	0.00
Church/Personal Donations*	923.00
Commissioner Fees (Jan/June/Sept Boards)**	1,925.00
Parent Body	0.00
Home Missions Annual Donation	0.00
Miscellaneous (NBC Project Village/NAFJ/MENTOR Milestone One-\$10,800 & \$250 Ex Sec Ofc)	<u>\$11,050.00</u>
TOTAL INCOME	\$13,990.89
TOTAL INCOME PERIOD ENDING 12-31-09	<u><u>\$13,990.89</u></u>
EXPENSES:	
Donations (HMB)-Luncheon-9/9/09)	\$200.00
Honorarium/Services Rendered (NBC Project Village-LA)	\$1,715.77
Hotel Luncheon	0.00
Missionary Baptist State Convention of MO (NBC Project Village-MO)	5,000.00
Louisiana Baptist State Convention Churches-(NBC Project Village-LA)	1,050.00
Miscellaneous (NBC Project Village Orient&Trng-BTR-LA-\$100; Prison Crusade Orient&Trng-\$50)	150.00
Postage	291.89
Printing	176.79
Supplies (NBC Project Village-LA \$232.44)	955.64
Banking Fees	154.05
Reimbursements (OOP Exp)-(Project Village-LA-\$3,034.23/Dallas,TX Conf \$300)	\$3,334.23
Training Manuals	0.00
Travel/Housing-Memphis Jail (\$100 CASH earmarked balance \$309; Wash.,DC-\$471.31-CCEO)	<u>471.31</u>
TOTAL EXPENSES	<u><u>\$13,499.68</u></u>
BALANCE PERIOD ENDING 12-31-09	<u><u>\$491.21</u></u>

* Metro MB Dist Assn Womens Aux, MI-\$409; Rev. LJ Boston-\$25; FBC Jasper, AL-\$70

**Dr. A. Kelley-\$300; Comm. M. Morris-\$200; Comm. G. Tolbert \$100; Comm A.Harper-\$400; D. Bobkitt \$100

Comm. Grady Davis \$100;Comm. S. Williams \$100; Comm. S. Spruill \$100; Comm. D. Brown \$100; Comm. G. Scott \$100;

Comm. Lee Boone \$100 (2010); Rev. Burton Barr \$100 (2010); Rev. M. Smith \$100 (2010) .



National Baptist Convention, USA, Inc. (NBCUSA)

Reverend Dr. Julius R. Scruggs, President

Current Program Model For the Prison Ministry and Criminal Justice Commission (PMCJC)

Reverend Anthony Kelley, Founder and Chairman
Reverend Grady Scott, Executive Secretary

**"Remember those who are in prison,
As though in prison with them"---Hebrews 13:3**

EXECUTIVE SUMMARY

The National Baptist Convention, USA, Inc. (NBCUSA, Inc.) Prison Ministry and Criminal Justice Commission (PMCJC) was organized in 1994 as a ministry unit of the NBCUSA. Its mission is to work collaboratively with NBC faith-based organizations and develop partnerships with other faith based, criminal justice, business and community organizations to engage in crime prevention, prison ministry, ex-prisoner community reentry, victim's assistance, child welfare and foster care reform, juvenile and criminal justice issues and initiatives for the African-American Community in particular and others in general.

More specifically, the PMCJC is charged to deal with the disproportionate negative impact of crime and incarceration on African-American families, churches and communities as seen by the overrepresentation of African-American males in prison and juvenile facilities. The PMCJC will address the apathy and lack of systematic and collaborative involvement by the NBCUSA constituency comprised of an estimated 30,000 local faith-based organizations and 8 million members.

The goal is to recruit, train, and enlist NBC constituent local faith-based organizations to address issues of crime, arrests, and sentencing, incarceration, probation and parole disparities for the African-American community. The objectives are to increase awareness of the devastating impact the criminal justice system has on the African-American community; increase involvement of NBC constituent local faith-based organizations in PMCJC Programs; and provide technical assistance for NBC District Associations and 62 State Conventions.

Activities include: volunteer recruitment, screening and training; individual and group mentoring services enhanced by literacy, education, skills/work-based, leadership development, relationship building and community service opportunities for children of incarcerated parents and other youth in at-risk situations; NBC prison crusades; crime prevention youth rallies; prison ministry training workshops; and ex-prisoner community reentry programs for juveniles and adults.

The PMCJC National Chairman and Program operation site is the Greater First Church-Baptist Activity and Fellowship Center located at 4669 Groom Road, in Baker, Louisiana. The PMCJC also has regional office sites for the Executive Secretary in Tucson, Arizona and other Commissioners in strategic program areas throughout the nation. The NBCUSA, Inc. national headquarters is located at 1600 Baptist World Center Drive, in Nashville, Tennessee.

The success of the program will be measured when 75% of volunteers will have been retained for 2 or more years; 75% of youth in the mentoring programs will not have participated in gangs, delinquency or criminal activity; 75% of prison crusade prisoners and ex-prisoners released to the community will have a sustained relationship with NBC churches for 3 or more years; and 50% of participating NBC churches will have implemented either a PMCJC Crime Prevention, In-Prison or Ex-prisoner Community Reentry Program.

(Rev. 9/28/09)

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Commissioner
Qualifications,
Powers
And
Responsibilities

“Remember those who are in prison, as though in prison with them” Hebrews 13:3



QUALIFICATIONS: Before a candidate receives an appointment by the PMCJC Chairman or Executive Secretary, he or she:

- Must be an active member of a **NBCUSA** Church engaged in prison ministry.
- Must provide a Letter of Endorsement from local church pastor.
- If a pastor, then must provide a Letter of Endorsement from District Moderator or State Convention President.
- Must have at least 3 years experience of ministry or service within the criminal justice system as a chaplain, social worker, counselor, judge, law enforcement official, etc., or ex-prisoner with regular involvement in the prison's religious programming.
- Must have attended PMCJC Meetings within last three years prior to application.
- Must pay Annual Commissioner Fee of \$100 dollars due during the NBCUSA Mid-Winter Board Meeting by February 28 to receive an appointment in same year.
- Must successfully complete ***PMCJC Train-the-Trainer Workshop*** conducted by the PMCJC Founder and Chairman, via teleconference Webinar, or a regional training site, at least three (3) months prior to appointment.
- Must attend at least two (2) of three (3) required PMCJC Meetings each year, one of which must be during the Annual Session of the Convention.
- Must attend other called or special regional meetings or teleconferences as determined by the Executive Secretary or Chairman.

RESPONSIBILITIES

- Provide General Oversight of the PMCJC operations to include budgeting and planning.
- Provide Specific Oversight of NBCPMCJC programs and ministries in assigned geographical area.
- Actively engage in and seek creative ways of ***Fund Development*** in assigned geographical area to support the work of the PMCJC.
- Serve as liaison between NBC State Convention Presidents in communicating, collaborating, and implementing the NBCPMCJC mission/goal, and four (4) ministry objectives which are to: 1) ***increase awareness*** of the devastating impact that crime and imprisonment have on the quality of life and survival of African-American families, churches, and communities in particular, and others in general; 2) ***increase involvement*** of NBC Pastors and churches in youth and adult crime prevention and mentoring projects; in-prison ministry; and community reentry programs for ex-prisoners, victims of crime, and their families; 3) ***create*** a NBCUSA faith-based coalition in assigned geographical area to help develop a comprehensive post release program for prisoners who are returning to the community; and 4) provide ***technical assistance*** to NBC State Conventions desiring to create Prison Ministry and Criminal Justice Auxiliaries.
- Attend and represent the PMCJC on the platform at ***Annual Sessions*** of the Convention Parent Body ***during*** the Chairman and Executive Secretary Reporting Period.
- Plan the agenda and attend the ***PMCJC Hour*** when scheduled and held during the Mid Winter Board Meetings as ascribed by ***NBCUSA Convention Resolution*** designed to emphasize ministry initiatives and to generate financial support from constituents who are present.
- Prepare and submit typed ministry updates from assigned geographical area to the Executive Secretary no later than two weeks before all PMCJC meetings, and present them during said meetings.

Revised January 16, 2009

Submitted January 19, 2010 during the
Mid-Winter Board Meeting of the National Baptist Convention, USA, Inc. by:

Reverend Anthony Kelley, M.Div.
Founder and Chairman
Prison Ministry and Criminal Justice Commission
National Baptist Convention, USA, Inc.

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